

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: June 21, 2021
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Tamara DeLucca
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Paul seconded by Comm. Weindel to approve the meeting on May 17, 2021 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: I spoke to Helen from Holt, McNally, and Associates in regards to the audit, we are waiting on the state to finalize them. Once I get an update I will let everyone know.

Treasurer's Report – Comm. Hans

As of June 21, 2021

TD Bank General Checking	154,602.93
TD Bank Money Market Account	1,656,800.52
TD Bank Money Market Capital	2,565.07
TD Bank Payroll Checking	12,491.31
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,074.20
Petty Cash	200.00
Total Current Assets	1,848,310.39

Motion made by Comm. Paul seconded by Comm. Weindel to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 49 bills totaling \$67,786.91

Motion made by Comm. Paul seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: Commissioner Paul & I attended the NJ Fire Districts Association Zoom meeting. Nothing new was brought up.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for May 18- June 21, 2021 was read aloud, a copy is attached to the minutes.

Yours in Fire Safety, Fire Official Timothy Shannon.

Apparatus – Comm. Ruth

Comm. Ruth: Everything is in service. Squirt 63 & Engine 63 had the cab purifying system installed. Pm’s were done on all of the apparatus by Firefighter One. Suggestions from the reports have been started on the apparatus’ where needed. Both Fire police vehicles have issues with the air conditioning & that’s being taken care of. I received an email from Laporte in regards to their inspections. In Pennsylvania, they’re required to have a commercial inspection. I was advised one of the brake shoes was cracked along with one of the drums. They are lucky the truck even stopped. It would not have passed inspection. The bill came to approximately \$1,600 for the brakes. I offered to give them \$1,000 to help cover. I’m looking into our apparatus having a federal commercial truck inspection done. Chief Engineer Ray McManus said the Squad & Engines brakes are both okay. I also received the Ladder report that is being sent out tomorrow to LaPorte. Also, when we are doing truck checks, please make sure we aren’t double paying for things to get fixed. I got an email saying the truck was leaking, when they came down to look at it, it wasn’t. The tank was full and there were no leaks.

Duty Crew – Comm. Ruth

No report.

Budget – Comm. Ruth

No report.

Fire Department Equipment – Comm. Paul

Comm. Paul: Everything is okay. We are still waiting for the chargers for the TICS, they are on backorder.

Turn-Out Gear – Comm. Paul

Comm. Paul: The large helmets are still on backorder. We received the fronts that were ordered and after speaking with the Chief there are several more that I will get ordered.

Recruitment / Membership – Comm. Paul

Comm. Paul: No new membership at this time.

Fitness Center – Comm. Paul

Comm. Paul: We have some repairs that Commissioner Hans is going to take care of.

Future Projects- Comm. Paul

Comm. Paul: I received an email from the attorney we hired. The Borough is in process of turning the ground over to us. We have to get the land surveyed for the deed along with the insurance for the property. Hopefully we can get that all completed before the next meeting and hopefully we can hire the architect tonight.

S.O.G.’s – Comm. Paul

No report.

Communications – Comm. DeLucca

Comm. DeLucca: We will be phasing in some new portables. The ones we have now are not reparable as of 2023. The County sent a letter to PK letting us know.

Chief Beeler: It’s not that they aren’t going to work. It’s just that if something happens to them, Motorola won’t fix them.

Computers/ Social Media – Comm. DeLucca

Comm. DeLucca: We are going to be updating the Wi-Fi at all 3 stations. It is going to be about \$1,300 and after talking to Justin I think that is the best way to go.

Assist Personnel – Comm. DeLucca

No report.

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: The roof and gutters were cleaned here at Station 3.

Health & Safety – Comm. Hans

No report.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: I did get a response from NJ American Water about the hydrants that need to be repaired and replaced. Once the complete everything I will let you all know.

Training Division – Comm. Weindel

Comm. Weindel: Gio is setting up a boat training course

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I'm hoping to have John from Action come out soon and fit the rest of the members.

Fuel – Comm. Weindel

No report.

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler; a copy is attached to the minutes.

Dep. Chief Polifrone: Just wanted to say in regards to the fire at The Pines. It was Firefighter Jones first fire, he did a great job on the 2 ½ and Firefighter Polifrone, Venuto along with pump operator Firefighter Craig Wells, they did an incredible job. If they had not done what they did, we would've lost a lot more. Just wanted to put on record and acknowledge their efforts.

President's Report – Comm. Ruth

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Ruth

Comm. Ruth: Resolution 2021-20 Board of Fire Commissioners Fire District No. 1 to authorizing the appointment of Garrison Architects for the purposes of designing and providing architectural services for a proposed new construction fire station.

Do I have a motion?

Motion made by Comm. Paul, seconded by Comm. Weindel. Any questions? (Hearing none).

Roll call vote, ayes have it.

Old Business – Comm. Ruth

Comm. Ruth: Any old business? (hearing none)

Comm. DeLucca: I was following up with the Election. I think our main concern was the budget. Our budget will remain the same. We will still have to follow the same time line with the state for approval. If it doesn't go over the 2% we don't have to worry about it being voted in November.

Comm. Ruth: What happens if it does go over the 2%?

Comm. DeLucca: Good question, I didn't ask that since we never go over?

Comm. Ruth: What about Capital Improvements?

Comm. DeLucca: That would have to be separate anyway. A special meeting like we have done before.

Chief Beeler: So my question is, then if it doesn't go over the 2%, can we just approve the budget in February to last us until November?

Comm. DeLucca: It follows the same timeline.

Chief Beeler: I would rather have a special election in September for the truck.

Comm. Ruth: I believe we have to do just a Resolution to move the election?

Comm. DeLucca: Correct.

Sol. Capozzi: Then Council will have to act upon it as well. Are you looking for this November?

Comm. DeLucca: Maybe, I don't know. I don't know if there will be enough time to get it in.

Comm. Ruth: Can you contact the County?

Comm. DeLucca: I would say we definitely need to.

Comm. Ruth: Okay, contact the county, see what the earliest and latest is we need to get everything and if we need to get a Resolution together for July we will do it then.

Comm. DeLucca: I will give them a shout tomorrow.

Comm. Ruth: We are going to be close to that 1.9, 1.95% come budget anyway.

Old Business – Cont.’d

Comm. DeLucca: I’ve been thinking about keeping up with the social media. Maybe we could state some photos, get some of the members involved. Whether it be candid shots, I was thinking about randomly pushing out saying we need members, getting a few videos about what they like about the department. I just want to try to draw in some members.

Dep. Chief Polifrone: You could reach out to Firefighter Sean Polifrone about the social media page in Mahwah. They do a thing called “Member Monday”.

Comm. Paul: I know we talked about the Chief doing some open houses now that it is getting nicer to bring in some more people, especially with the up and coming projects we have going on.

New Business – Comm. Ruth

Comm. Ruth: Any new business?

Dep. Chief Polifrone: I forgot to mention it. Car 2 needs tires.

Comm. Ruth: Tire Corral.

Dep. Chief Polifrone: I will take it there. Thank you.

Public Portion – Comm. Ruth

Motion made by Comm. Hans, seconded by Comm. Paul to open to the public.

All in favor, ayes have it.

Motion made by Comm. Hans, seconded by Comm. Paul to close to the public.

All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Ruth: Happy 4th of July, since I won’t see you all until after then.

Comm. Paul: Yes, Happy 4th of July, stay safe.

Closed Session – Comm. Ruth

n/a

Adjourn - Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Paul to adjourn the meeting at 8:04 pm.

All in favor, ayes have it.

	<u>Jun 21, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	154,602.93
1011 · TD Bank Money Market Acco...	1,656,800.52
1013 · TD Bank Money Market Capital	2,565.07
1020 · TD Bank Payroll Checking	12,491.31
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,074.20
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	1,848,310.39
	<hr/>
Total Checking/Savings	1,848,310.39
	<hr/>
Total Current Assets	1,848,310.39
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TOTAL ASSETS	<u>1,848,310.39</u>
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LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

06/21/2021

May 18, 2021 to June 21, 2021

Inspections Completed:

Little Rain Drops Day Care
Linden Auto Body
Amera Gas Station
Harvest House
Lindenwold Football Field
Lindenwold Community Center
Lindenwold Pump House # 1,2,9,12 (4)
Family Dollar

Amera Food Market
Norm's Rapid Lube
Lindenwold Park Field House
Lindenwold Car Wash
Lindenwold Park Concession Stand
Prime Storage
LX11 Boutique
Aunt Bertha's



Re- Inspections

IAO Entertainment
Parc One Apt
Chews Landing Cleaners
Don Tequila Bar
Lindenwold Middle School
Lindenwold School # 4
Lee's Value Cleaners
Bethany Storage
Pike Liquors

Linden Auto Body
Little Tuna
EFX Race Development
Lindenwold High School
Lindenwold Pre- School
Lindenwold School # 5
Sport Barber Shop
Los Primos
McDonalds



Complaints Received 3 Imminent Hazard 0

The Greens and Meadowview Apartments for Barbecue grill complaints.
Arborwood Apartments for continued maintenance on the apartment buildings.

CHIEFS REPORT

5/18 TO 6/20

Calls for service – 88

Clementon-13, Laurel Springs-4, Voorhees-3, West Berlin-2, Pine Hill-3, Blackwood-1

5/20 - 701 Irving Ave – All hands fire

5/21 – Linden ave at Berlin rd- MVA Rescue

6/5 –Berlin at Shadyside - Vehicle fire

6/17- State ave at Stone rd- Commercial Truck fire

6/18 – 5400 Bldg Pines- 2nd alarm fire

5/31- Department attended Memorial Day services

6/10- 3 members travelled to Pierce for a walk thru

6/18- Crews attended Lindenwold High School Graduation and Project Graduation services

The covid mask mandate was lifted and we have mad the necessary changes to keep our personnel as safe as we can

Training-

5/18 Clementon Park Walk thru

6/8 – Squad company training

6/15- Hose Line Advancement

Respectfully submitted

Philip Beeler, Chief.

RESOLUTION 2021 – 20

**RESOLUTION OF THE BOROUGH OF LINDENWOLD FIRE DISTRICT NUMBER 1,
AUTHORIZING THE APPOINTMENT OF GARRISON ARCHITECTS FOR THE PURPOSES OF
DESIGNING AND PROVIDING ARCHITECTUAL SERVICES FOR A PROPOSED NEW
CONSTRUCTION FIRE STATION.**

WHEREAS, Lindenwold Fire District Number 1 has determined that it is in the best interests of the Fire District, to construct a new Fire Station within the Fire District (hereafter Construction Project); and

WHEREAS, Lindenwold Fire District Number 1 believes it is in the best interests of the Fire District to hire and employ an architect for the Construction Project with experience in designing other similar projects; and

WHEREAS, Garrison Architects has experience in designing projects similar to the proposed Construction Project; and

WHEREAS, Garrison Architects, has demonstrated to the satisfaction of the Board of Fire Commissioners of Lindenwold Fire District Number One that Garrison Architects will be able to provide professional Architectural support in all aspects of the design and construction of the proposed Construction Project; and

WHEREAS, N.J.S.A. 40A:11-5 permits a professional services contract to be awarded without public advertising for public bids; and

WHEREAS, Lindenwold Fire District Number 1 believes it is in the best interests of the Fire District to appoint an Architect without public advertising for public bids for the Construction Project to ensure the Fire District appoints an architect that has the requisite experience, training, and skill to provide professional support for a specialty project such as the proposed Construction Project.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Lindenwold Fire District Number 1, that the Fire District authorizes the appointment and hiring of Garrison Architects for the purposes of providing Professional Architectural Services for the proposed Construction Project. The Fire District is further authorized to execute a professional services agreement with Garrison Architects.

Adopted this 21st day of June, 2021

LINDENWOLD FIRE DISTRICT NO. 1


Clifford Ruth, Chairman

ATTEST:


ffany Beach, Clerk